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| WEEK 1  (JULY 26TH-30TH) | WORK ON THE COMUNITIES OF PRACTICE PORTAL   * ACTIVATE DOMAIN AND HOSTING * BUILD A USER INTERFACE * BUILD AN ADMIN DASHBOARD * CREATE A LOGIN AND REGISTERATION SYSTEM |
| WEEK 2  (AUG 2ND TO 6TH) | COP PORTAL   * CREATE A REGISTERATION PAGE FOR THE ONLINE PRAYER CONFRENCE * SET UP STREAMING SOFTWARE AND LINK IT TO THE WEBSITE * CREATE A LIVE PAGE FOR REGISTERED MEMBERS TO WATCH * CREATE AN ATTENDANCE MARKING SYSTEM * BUILD A LIVE COMMENT SYSTEM |
| WEEK 3  (AUG 9TH TO 13ST) | COP PORTAL   * CREATE CUSTOMISED EMAIL ACCOUNTS * SET UP AUTO RESPONSE EMAIL * SET UP EMAIL PLATFORM FOR SENDING BULK MAILS TO USERS * SET UP EMAIL VERIFICATION FOR REGISTERATION AND CHANGE OF PASSWORD |
| WEEK 4  (AUG 16TH TO 20TH) | COP PORTAL   * CREATE ZONAL ADMIN DASHBOARDS * ENABLE ZONAL ADMINS TO ADD MEMBERS TO THEIR ZONES * SET UP HOME, ABOUT AND CONTACT US PAGES * OPTIMISE COMMUNITY AND ZONES LIST FOR EDITING BY ADMIN |
| WEEK 5  (AUG 23TH TO 27TH) |  |